

# NBYC Leadership *Roles and Responsibilities*

## Commodore

- To oversee the functions and operations of the Club
- To communicate club information to the membership
- To promote club awareness with the community
- Communicate with club newsletter to the membership spring, summer and as appropriate
- Send invoices to members and new members
- Race committee:
  - review race season data
  - Weekly establish the racecourse, time and starting procedures
- Weekly announce the race results and distribute flags to winners

## Vice Commodore

(See file)

## Treasurer

- To receive club and race dues
- To file any reports such as
- To pay bills such as flags/awards, website fees, and donations

## Secretary

- To record the minutes from the annual business meetings

## Website Host

- To establish the website and monitor functioning
- To enter: race results, Commodore newsletters

## Race Scoring results (Glenn)

- Compile racers finishing times and compute the results